

STAFF REPORT
Meeting Date: January 21, 2004

Agenda Item 5

TO: LAFCO Commissioners
FROM: Everett Millais, Executive Officer
SUBJECT: Election of Officers for 2004

RECOMMENDATION:

Continue action on the election of officers for 2004 until the regular meeting of February 18, 2004.

DISCUSSION:

The Commission's By-laws (attached) provide for both the Chair and Vice Chair to serve one-year terms of office commencing on the third Wednesday of January. This is a regular meeting of LAFCO and typically officer elections are conducted at the January meeting.

The By-laws also provide for the officers to be rotated, "so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period." For 2004 a city member should serve as Chair and a special district member should serve as Vice-Chair.

The term of John Zaragoza, one of the city members of the Commission, has expired. The City Selection Committee has yet to meet to make a new appointment or to reappoint Commissioner Zaragoza. It is expected that the City Selection Committee will meet and make a selection prior to the Commission's February meeting. The recommendation to continue conducting elections is recommended so the Commission will have more complete knowledge about the status of its members when selecting a city representative as chair until January 2005.

COMMISSIONERS AND STAFF

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| COUNTY: Steve Bennett Kathy Long <i>Alternate:</i> Linda Parks | CITY: John Zaragoza, Vice Chair Evaristo Barajas <i>Alternate:</i> Don Waunch | SPECIAL DISTRICT: Jack Curtis Dick Richardson <i>Alternate:</i> Ted Grandsen | PUBLIC: Louis Cunningham, Chair <i>Alternate:</i> Kenneth M. Hess |
| EXECUTIVE OFFICER: Everett Millais | SENIOR PLANNER: Hollie Brunsky | CLERK: Debbie Schubert | LEGAL COUNSEL: Noel Klebaum |

**Chapter 1, Section 1.1.4 of the Commissioner's Handbook – A portion of the
Ventura LAFCO By-laws relating to officers of the Commission**

SECTION 1.1.4 OFFICERS

1.1.4.1 Chair: The Chair shall be selected by the members. The Chair shall serve as Chair for one year or until his/her successor is selected. The Chair's term of office shall begin the third Wednesday in January.

The office of Chair shall be rotated so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period. Commencing January of 2002, the rotation of the chair shall be in the following sequence: County, Public, City, and Special District member.

1.1.4.2 Vice-Chair: The Vice-Chair shall be selected by the members. The Vice Chair shall serve as Vice-Chair for one year or until his/her successor is selected. The Vice-Chair's term of office shall begin the third Wednesday in January. In the absence of the Chair, the Vice-Chair shall serve in place of the Chair.

The office of Vice-Chair shall be rotated so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period. In January 2002, the rotation of the vice-chair shall be in the following sequence: Public, City, Special District, and County member.